

SAULT LADIES SOCCER LEAGUE CONSTITUTION
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SAULT LADIES SOCCER LEAGUE
CONSTITUTION

ARTICLE 1 NAME

The name of this League shall be the “SAULT LADIES SOCCER LEAGUE”, hereinafter referred to as the S.L.S.L.

ARTICLE 2 OBJECTIVES

The S.L.S.L. shall promote, develop and administer the game of soccer, both indoor and outdoor for the appropriate ladies age division in SAULT STE. MARIE according to the following principles:

- 2.1 To provide all players registered with any club in good standing, the opportunity to play soccer.
- 2.2 To provide development for all players and to allow all players to strive to be the best that they can be, by providing an outdoor summer and indoor winter soccer league.
- 2.3 To provide a system which strives to provide competition and recreation for all participants.
- 2.4 To provide a system whereby each team is encouraged to take interest in sportsmanship, team play and player development, ahead of personal goals.
- 2.5 To provide soccer league within the financial and logistical means of the membership.

ARTICLE 3 HEAD OFFICE

- 3.0 The S.L.S.L. will have its Head Office in the Municipality of Sault Ste. Marie, Ontario.

ARTICLE 4 AFFILIATION

- 4.1 The S.L.S.L. shall be affiliated to the “SAULT AMATEUR SOCCER ASSOCIATION”, (hereinafter referred to as S.A.S.A)
- 4.2 The S.L.S.L. shall be affiliated to the “ONTARIO SOCCER ASSOCIATION”, (hereinafter referred to as O.S.A.)
- 4.3 The S.L.S.L. shall be affiliated to the “CANADIAN SOCCER ASSOCIATION” (hereinafter referred to as C.S.A.)

4.4 The S.L.S.L. shall be affiliated to the “FEDERATION INTERNATIONALE FOOTBALL ASSOCIATION” (hereinafter referred to as F.I.F.A.)

S.L.S.L is subject to the published rules in declining authority of the following governing organizations:

- a) S.L.S.L.
- b) S.A.S.A.
- c) O.S.A.

ARTICLE 5 LEAGUE CLASSIFICATION

5.1 The S.L.S.L. shall be a Level 6 Multi-Jurisdictional Club League.

5.2 The S.L.S.L. shall register teams to form an outdoor league and also register teams to form an indoor league.

5.3 The S.L.S.L. shall strive to encourage other division’s i.e. recreation and competitive Leagues and give all players who wish to play soccer a place to play.

ARTICLE 6 LEAGUE FUNCTION

6.1 To provide scheduled games for its member teams in the S.L.S.L. for which statistics and standings are maintained and published.

6.2 To negotiate with other leagues, associations and S.A.S.A. only as the S.L.S.L.

6.3 To provide annually a copy of its constitution, a list of executives and a financial report to of its operations to S.A.S.A

ARTICLE 7 MEETINGS

7.1 The Executive Committee shall meet at least four times a year and at other times as the President shall decide.

7.2 A majority of the Members (1 per team) playing in the current indoor or outdoor League plus at least 1 Member of the Executive shall form a quorum at all League meetings.

7.3 Each Member of the Executive shall have one vote at all Executive Meetings except the Presiding Officer who shall cast the deciding vote.

7.4 Each Club Member of the Board shall have one vote at all General and League Meetings except the Presiding Officer who shall cast the deciding vote.

7.5 A Budget Meeting for the outdoor League shall be held in April of the current year.

7.6 A Budget Meeting for the indoor League shall be held in September of the current year.

7.7 The League shall meet as required during the current playing seasons.

7.8 If a Club Rep is not in good standing with the S.L.S.L. or S.A.S.A., He/She shall have a voice but not have a vote.

7.9 All meetings of the S.L.S.L. shall be conducted in accordance with Robert's Rules of Order in as far as they apply.

7.10 The President shall preside at all General Meetings of S.L.S.L., and in his absence, the Vice-President shall take the chair. The absence of both of these officers shall require the selection by the members present.

7.11 The Board will comprise of one representative per Club playing in the current outdoor or indoor soccer season.

ARTICLE 8 ANNUAL GENERAL MEETING

8.1 The Annual General Meeting shall be held in anytime between Sept. and Oct. 15, the date to be announced by the Executive.

8.2 The Secretary shall give notice of the date of the Annual General Meeting to all voting members in good standing no less than twenty one days prior to the meeting.

8.3 Order of Business at Annual General Meetings:

- i) Roll call and Membership Renewal Confirmation
- ii) Minutes of previous Annual General Meeting
- iii) Business Arising
- iv) President's Address
- v) Secretary's Report
- vi) Treasurer's Report and Financial Statement
- vii) Auditor's Report
- viii) Correspondence
- ix) Amendments to the Constitution
- x) Amendments to Rules and Regulations
- xi) Roll call and Membership Renewal Confirmation
- xii) Election of Officers and Directors
- xiii) Any New Business
- xiv) Adjournment

8.4 The Chairman may, at his discretion, introduce any special business for discussion after the approval of the minutes.

8.5 The Quorum for a meeting is defined as fifty percent (50%) plus one (1) of Board Members present at the meeting.

8.6 At all GENERAL or SPECIAL GENERAL MEETINGS of S.L.S.L. the Member Club shall have one (1) vote:

- i) The club member who sits on the Executive may not cast a club vote

8.7 The election of the officers shall be by secret ballot at the S.L.S.L. ANNUAL GENERAL MEETING as per the following procedures:

- i) President, Secretary for a two (2) year term in even years.
- ii) Vice-President, Treasurer/Registrar for a two (2) year term in odd years.
- iii) One Director at Large for a one (1) year term each year.

8.8 a) The S.L.S.L. Executive shall consist of the following members each voted on at the ANNUAL GENERAL MEETING:

- i) President
- ii) Vice-President
- iii) Secretary
- iv) Treasurer/Registrar
- v) Director at Large

In the event that a position remains vacant after the A.G.M., the position will be filled by nomination and confirmed by Board vote at any regular meeting.

8.8 b) The following positions shall be appointed by S.L.S.L. Executive:

- i) Game Scheduler
- ii) Referee Scheduler
- iii) Statistician
- iv) Public Relations League Representative
- v) Trophy Manager
- vi) Auditors Internal (2)

ARTICLE 9 SPECIAL GENERAL MEETING

9.0

- a) A Special General Meeting may be called by the President or
- b) A Special General Meeting shall be called within seven (7) days, and held within fourteen (14) days, following the receipt of a written request signed by not less than one-third (1/3) of the Active Members.
- c) Only the business for which a Special General Meeting has been called will be dealt with, except with the unanimous consent of those present.

ARTICLE 10 EXECUTIVE COMMITTEE MEETINGS

10.1 The President, Vice-President, Treasurer/Registrar, Secretary and Director at Large shall serve as the Executive Committee. Three of the Five members, if they include the President, shall form a quorum otherwise four of these five members shall form a quorum.

10.2 During the intervals between meetings of the League, the Executive Committee shall possess, and may exercise, all the powers of the League in the management and direction of the affairs of the League.

10.3 The Executive Committee must obtain permission from the Board Members for non-budgeted expenditures above Five Hundred (\$500.00) Dollars.

10.4 Meetings of the Executive Committee shall be held at the call of the President.

ARTICLE 11 MEMBERS OF THE EXECUTIVE

11.1 **The President** shall preside at all meetings of the S.L.S.L. and shall have the deciding vote only.

11.2 **The Vice-President** shall be the Senior Officer of the S.L.S.L. next to the President, and shall preside at all meetings in the President's absence and shall have such other duties as prescribed by the President or League.

11.3 **The Secretary** shall be responsible for the affairs of the S.L.S.L. The Secretary shall record minutes at all Executive Meetings and supply minutes to all members. The Secretary shall maintain an up to date list of members in good standing including their current address and notice of meetings shall be deemed given by mailing to their last known address.

11.4 **The Treasurer/Registrar** shall be responsible for the Fiscal affairs of the S.L.S.L. The Treasurer/Registrar shall establish bank accounts in S.L.S.L. name, which require signatures of two (2) Executive Officers. The Executive Officers who shall have signing authority will be: The President, Secretary, and Treasurer/Registrar. The Treasurer/Registrar shall report the status of the bank account and all outstanding invoices at all Executive Meetings and prepare financial statement for the ANNUAL GENERAL MEETING.

The Treasurer/Registrar shall provide registration forms and receive completed forms from teams as per S.A.S.A. registrations, record and receive all registration monies and keep an accurate account of all registrations. Shall provide all information to District S.A.S.A. Registrar.

11.5 **The Director at Large** shall have such duties as prescribed by the President of the League.

ARTICLE 12 APPOINTED POSITIONS:

12.1 **Game Scheduler** shall be responsible for compiling the League's playing schedule as directed by the executive and members.

12.2 **Referee Scheduler** shall be responsible to provide registered referees.

12.3 **Statistician** shall maintain an accurate record of league standings for Member Club.

12.4 **Public Relations League Representative** shall maintain excellent rapport with news media and other Leagues, advising them on all League activities and changes in schedules.

12.5 **Trophy Manager** shall purchase trophies and awards for the current year for the S.L.S.L. banquet and retrieve the previous annual trophies from players and teams.

12.6 **Internal Auditors Two (2)** shall audit the financial records and bank account of the S.L.S.L. after the current year seasons indoor and outdoor are finished and report back to the executive in writing.

ARTICLE 13 VACANCIES

The office of an Executive on the Executive Committee shall be vacated:

13.1 Upon resignation in writing:

13.2 If one becomes of unsound mind or otherwise incapable of performing the business of S.L.S.L.

13.3 If one is absent from two consecutive meetings of the Executive without satisfactory reason.

13.4 If one is removed by a Motion approved by the Executive Committee for good and sufficient cause, which shall be at the determination of the membership called for at a Special General Meeting.

ARTICLE 14 MEMBERSHIP

14.1 Membership in the S.L.S.L. shall not be restricted to any number of clubs or club teams. Subject to clause 2.5

14.2 Membership shall be open to all teams of clubs in good standing with S.A.S.A. and S.L.S.L.

14.3 Clubs may enter as many teams as they wish. Subject to Clause 2.5

14.4 Annual team association fee shall be set at the semi annual budget meeting by the treasurer/registrar to be approved by the league Members.

ARTICLE 15 MEMBERSHIP RENEWAL

15.1 Each club shall submit the name of its team and representative for the upcoming current season indoor and outdoor together with its membership renewal in April for outdoor and at the September meeting for indoor, on a form supplied by the S.L.S.L.

15.2 Any Club who pays an Association Fee will have the rights and privileges of membership.

15.3 A Club playing in the S.L.S.L. must pay an Association Fee, determined yearly by the Executive, to the Treasurer/Registrar and complete the Team Registration Form. .

15.4 Existing teams from the previous indoor/outdoor season will be given first priority. Every attempt will be made to accommodate all teams that wish to play.

ARTICLE 16 AMENDMENTS TO THE CONSTITUTION

16.1 All proposed amendments to the constitution shall be forwarded in writing to the S.L.S.L. no later than thirty (30) days prior to the Annual General Meeting or a Special General Meeting called for that purpose.

16.2 Copies of proposed amendments to the constitution shall be sent to all members no less than fifteen (15) days prior to the General Meeting at which they will be considered.

16.3 Amendments to the constitution will require a simple majority vote of all members present.

16.4 Amendments to the constitution become effective immediately upon approval at the Annual General Meeting, unless otherwise stipulated.

ARTICLE 17 AMENDMENTS TO RULES AND REGULATIONS

17.0 All proposed amendments to the rules and regulations may be changed at any General or League Meeting with a simple majority of the Members present.

ARTICLE 18 FISCAL YEAR

18.0 The fiscal year of the S.L.S.L. shall run from each Oct.,1st to the following Sept., 30st.

ARTICLE 19 COMMITTEES

19.0 The membership, at any General Meeting, or the Executive Committee, at any of its meetings may establish a standing committee or special committee to carry out specific business or programs of the League.

ARTICLE 20 DISCIPLINE

20.0 A member may be fined, censured, suspended or expelled for cause and only after charges have been laid in accordance with 'S.L.S.L' and 'O.S.A.' published rules. An individual whose membership has been suspended loses all rights of Membership until suspension has been terminated. Player, team and team official discipline for game infraction is governed in accordance with the procedure published by the O.S.A. Any member who infringes the Articles or Rules of League or brings the Membership in disrepute may be reprimanded, suspended or expelled from S.L.S.L. after a hearing by the Board of Directors of the League at which hearing the Member is entitled to attend.

ARTICLE 21 INDEMNITY

21.0 Members of the Executive or other servants to the 'League', their heirs, executors, administrators and estate shall be indemnified and saved harmless at all times by the Sault Ladies Soccer League against all costs, losses and expenses incurred by them respectively in or about the discharge of their respective duties except such as happens from their own respective willful neglect or default.

ARTICLE 22 DISPUTE RESOLUTION

22.0 The League shall adhere to the Dispute Resolution process as published and approved by the OSA from time to time. Any Member of the League may initiate the Dispute Resolution process by communicating in writing to the OSA with a copy to the LEAGUE and District Association, the nature and facts of the dispute. The OSA at its discretion may proceed with the Dispute Resolution process by assigning one or more neutral persons to the dispute. The Dispute Resolution process shall not be used for game discipline which follows the normal discipline and appeals process. The Club shall make available to any Member the Dispute Resolution process when requested.

ARTICLE 23 APPEALS

23.0 Any Member or registrant of the 'League' directly affected by a decision of the 'League' may appeal such decision. The denial or termination of Membership in the 'League' may be appealed by a non-Member. A decision of the 'League' may be appealed to the District Association with which the 'League' is affiliated. The appeal shall be conducted in accordance with the OSA's and District Association's published rules. An individual shall not appeal a decision made by the 'Executive' regarding appointments or revocation of an appointment to any coach or administrator position within the 'League's' operations except where the selection or revocation process outlined in the 'League's' published rules has not been followed. An individual shall not appeal a decision made by the 'League' regarding a player's team assignment.

ARTICLE 24 HARASSMENT

24.0 S.L.S.L. shall adhere to the Harassment Policy as published and approved by the O.S.A. from time to time. The Harassment Policy shall apply to all employees, directors, officers, volunteers, coaches, game officials, administrators, players, members, and registrants of S.L.S.L. Harassment is defined as any comment, conduct, or gesture directed toward an individual or group of individuals which is insulting, intimidating, humiliating, malicious, degrading or offensive. It includes, but is not limited to sexual harassment.

ARTICLE 25 FINANCE

25.0 The accounts of S.L.S.L. shall be audit by the following:

- A) Annual Gross Revenue greater or equal to \$ 30, 000 by a Chartered Accountant.
- B) Annual Gross Revenue less then \$30, 000 by Certified General Accountant, Certified Management Accountant or Certified Accountant.
- C) With the consent of all its members, be exempt from any audit if Annual Gross Revenue is less that \$ 10,000

ARTICLE 26 DISSOLUTION

26.0 In the event of dissolution of S.L.S.L. and after payment of all debts and liabilities, its remaining property shall be distributed or disposed of by the Membership to one or more non profit soccer related local registered charity organization in the District of Algoma.

ARTICLE 27 CONFLICT OF INTEREST

27.0 S.L.S.L. shall be subject to the Conflict of Interest Policy 21.0 in the O.S.A. published rules.

ARTICLE 28 DEFINITIONS

28.1 Members in good standing are those set out in Article 29.

28.2 Current year is the year prior to the Annual General Meeting.

ARTICLE 29 NOT IN GOOD STANDING

29.0 A member not in good standing includes but is not limited to the following S.L.S.L. definition:

- A) brings the league in disrepute by action or word
- B) Is suspended, censured or expelled for cause
- C) Failed to pay levies or fines to S.L.S.L.

ARTICLE 30 LIFE MEMBERS

30.1 The founders of S.L.S.L. are life members of the S.L.S.L. (see appendix)

30.2 Life members will be considered from time to time at the discretion of the Executive Committee on nominations received in writing.

30.3 The admission of new life members shall require a simple majority vote by the Executive Committee.

CURRENT LIFE MEMBERS

1. Jennifer Dean
2. Stacy Rizzo
3. Ann Toristo
4. Sam Stefan - 2006